Q. 1

a. Circle the correct answer for each question.

i. In Scratch, Stack blocks have _______________.
   A. Bumps on the bottom and notches on the top
   B. Rounded tops
   C. A checkbox next to them
   D. None of the above

ii. In MS PowerPoint, you can insert sound or video ________________.
    A. Only on the first slide
    B. Only on the last slide
    C. In the first and last slide only
    D. In any slide

iii. In order to insert Date & time and Slide number, ________________ is used in PowerPoint Presentations.
    A. Slide Layout
    B. Smart Art
    C. Header and Footer
    D. Notes page

iv. In MS PowerPoint, ________________ are a graphical representation of data.
    A. Charts
    B. Tables
    C. Slides
    D. Pictures
v. In a spreadsheet, ____________ is an option to combine two or more cells in a table to form a single cell.
   A. Merge Column
   B. Merge Cell
   C. Merge Row
   D. Wrap Text

b. Read the following statements and categorise them as True or False. [__/5]
   i. In Scratch, you can use paint editor to create or edit costumes and backgrounds.

   __________

   ii. Shrink tool in Scratch is used to make sprite bigger.

   __________

   iii. In MS PowerPoint, Slide Transition effects and Animation effects are used for the same purpose.

   __________

   iv. You can change the style of a chart in MS Excel but not the colour.

   __________

   v. The hat blocks in Scratch are used for ending the script.

   __________

Q.2 Match column A with column B and write your answer in column C. [__/5]

<table>
<thead>
<tr>
<th>Column A</th>
<th>Column B</th>
<th>Column C</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Min Function</td>
<td>a It allows you to type formulas in it.</td>
<td>1</td>
</tr>
<tr>
<td>2 Formula Bar</td>
<td>b It gives us the average number of a range of cells.</td>
<td>2</td>
</tr>
<tr>
<td>3 Sum Function</td>
<td>c It gives us the smallest number of a range of cells.</td>
<td>3</td>
</tr>
<tr>
<td>4 Average Function</td>
<td>d It calculates the total of a range of cells.</td>
<td>4</td>
</tr>
<tr>
<td>5 Notes Page View</td>
<td>e It allows you to see your slides in a smaller size.</td>
<td>5</td>
</tr>
</tbody>
</table>
Q.3 Write short answers to the following questions. [5]

a. What is a Slide Sorter View in MS PowerPoint? [___/1]

b. What is Stage in Scratch? [___/1]

c. Where do we apply animations in Power Point Presentation? [___/1]

d. In MS Excel, what are Pie Charts used for? [___/1]

e. Why we use Duplicate tool in Scratch? [___/1]